

Place to look for jobs on the internet

DICE

Overview:

[DICE](#) is a very technology oriented job board. Most of the jobs online here are technology related. They usually have a large variety of full time regular, contract and part time positions, mostly within the technology industry or within technology companies.

Tips:

- DICE allows for multiple search options within the types of employment category. This is a great feature if you are looking for a contract assignment or a temp position.
- Sign up for the email alerts to learn about new openings as they are posted.
- Make sure you try different keywords in your title search. For example, QA, Quality Analyst and Quality Assurance can all produce very different results.
- Make sure to search different locations if you are not geographically constrained.

CRAIGSLIST

Overview:

[Craigslist](#) is a community site, with everything from personals to housing to job postings - and much more! Craigslist is free for employers in many areas to post job openings. It's a very technology focused site to find jobs online.

Tips:

- Arranged first by geography and then by specialty, larger cities have more job openings than smaller cities. It's worth checking any cities that you may be interested in.
- There is also a resume posting section - Craigslist gets visited often by search engines, so use relevant keywords in your resume title.
- If you decide to post your resume on Craigslist, and you want it to remain confidential, use the anonymous email response and take your name and address off your resume before posting.

HotJobs

Overview:

Owned by [Yahoo!](#), HotJobs is a great place to start your job search. Find a job online fast with

Hotjobs - one of the most popular job boards for all industries, including the technology industry.

Tips:

- Make sure you try different keywords in your title search. For example, QA, Quality Analyst and Quality Assurance can all produce very different results.
- Sign up for one or more job agents to have new job postings emailed to you.
- Make sure to search different locations if you are not geographically constrained.

Career Builder

Overview:

A newspaper "partner site", [CareerBuilder](#) operates as a division of a large publishing conglomerate. Not only do they have the jobs online as a job board, with many of the same features as Hotjobs and Monster they have the added bonus of connecting to many classified sections of newspapers.

Tips:

- CareerBuilder has interesting zoom features within job search categories. For example, within the results for Software Engineer, you can sort by category, by company, by city, by state or by pay range.
- Make sure to search different locations if you are not geographically constrained.
- Sign up to have new jobs emailed to you weekly.

LinkedIn

Overview:

A combination job search site and great networking tool [LinkedIn](#) should be a part of any job search. As a recruiter, LinkedIn is often my first stop for candidate searching.

Tips:

- Post a bio and search the job listings to get immediate access to potential openings.
- As a networking tool, LinkedIn is best used to look up previous co-workers, college alumni, or someone that works in a company you would like to join. Use those contacts to get job leads and a foot in the door.

- Use lots of keywords in your profile description. Recruiters and hiring managers search LinkedIn directly and indirectly (through search engines) by keywords.
- Search for groups to join, which will connect you with even more contacts. There are many groups based around professional interests, former employers and school alumni associations.
- Spell check your profile. I cannot count how many spelling errors I have seen in LinkedIn profiles!
- There is a small fee for upgraded features, including upgraded email contact.

IEEE

Overview:

The [IEEE](#) is a site for the Institute of Electrical and Electronics Engineers. Not only do they set the standards of the industry, they have lots of relevant online job listings, too.

Tips:

- In order to utilize the features of this site, you must be a member of IEEE.
- Membership also includes local events with other members, including career fairs and presentations.
- As one of the premiere organizations for the technology industry, this is a great resource for any tech job search.
- Make sure you have a professional resume and cover letter to send to employers to apply.

Women in Technology International Website

Overview:

A great industry association, [WITI](#) stands for Women in Technology International. Focused on enabling women to be successful in technical careers, they have an extensive list of online job openings, in addition to being a great place to network.

Tips:

- Search by keyword, company and/or location.
- You do not need to join to search the job postings.
- If you do decide to join, networking with others in the chat areas is a big part of the job search within this site.

- You must be a member to post your resume.

Indeed

Overview:

[Indeed.com](https://www.indeed.com) is a search engine for job postings. The site visits job boards and corporate websites and returns listings based on the keywords you select. It can be a great time saver! It also allows you to specify companies, cities, states and other options for your search.

Tips:

- Try many different keywords, combinations of keywords, different cities and/or states to get a feel for openings. Indeed.com will search the above sites, including craigslist, as well as individual employer websites and return a list of results.
- Narrow the search results by company, agency, job type - play around with some of the options available to make your job search more efficient.
- Sign up to have results emailed to you on a regular basis.

